

Wedding Reservation Form

Committee Approval - January 24, 2008 / Congregation Approval – March 16, 2008

Fees for resetting platform (rail & other items) clarified – July 22, 2010

Fee for minister for non-members changed – May 24, 2012

Pre-marital counseling title change from FOCCUS (per Roger Bartley) – January 2, 2014



Bride's Name:			
Address:			
Contact Numbers	Home#	Work#''	Cell#''
Email:			
Groom's Name:			
Address:			
Contact Numbers	Home#	Work#''	Cell#''
Email:			
REHEARSAL	Date	Time	
Dinner Location:			
Host/Hostess:			
WEDDING DATE	Date	Time	
Reception Location:			
Host/Hostess:			
Staffing			
Officiating Minister:	Rev.		
Wedding Coordinator:			
Mentoring Couple:			
Organist:			
Pianist:			
Sound & Light Tech:	Mike Roach		

Mandatory Fees:	Member	Non-Member	Assigned To	\$ Amount Due
Officiating Minister	<i>No Charge</i>	\$200.00		\$ -
Pre-martial Counseling	\$ 35.00	\$ 35.00	<i>Paid Directly</i>	\$ 35.00
Use of Church	<i>No Charge</i>	\$250.00		\$ -
Wedding Coordinator	\$150.00	\$150.00		\$ 150.00
Sound & Lighting Tech	\$20/H--5H Min	\$20/H--5H Min		\$ 100.00
Custodian @ Rehearsal	\$16/H--3H Min	\$16/H--3H Min		\$ 48.00
Custodian @ Dinner	\$16/H--4H Min	\$16/H--4H Min		\$ -
Custodian @ Wedding	\$16/H--6H Min	\$16/H--6H Min		\$ 96.00
Custodian @ Reception	\$16/H--6H Min	\$16/H--6H Min		\$ -
Sub Total:				\$ 394.00
Optional Fees:	Member	Non-Member	Assigned To	\$ Amount
Organist	\$25/H--8H Min	\$25/H--8H Min		\$ -
Pianist	\$25/H--8H Min	\$25/H--8H Min		\$ -
Piano Tuning	See Min Music	See Min Music		\$ -
Church Videography	\$600.00	\$800.00		\$ -
Church Vocal Soloist	\$ _____ (TBD)	\$ _____ (TBD)		\$ -
Church Instrumentalist	\$ _____ (TBD)	\$ _____ (TBD)		\$ -
Use of Church Tablecloths	\$10.00 each	\$10.00 each		\$ -
Use of Church Skirted Cloths	\$12.00 each	\$12.00 each		\$ -
Candelabra & Lighter Use	<i>No Charge</i>	<i>No Charge</i>		\$ -
Use of Candles	\$25.00	\$25.00		\$ 25.00
Pre-Wed Clear Platform	\$16/H-1.5H Min	\$16/H-1.5H Min		\$ 24.00
Post-Wed Reset Platform	\$16/H-1.5H Min	\$16/H-1.5H Min		\$ 24.00
Pre-Wed Install Railing	\$16/H-1.5H Min	\$16/H-1.5H Min		\$ 24.00
Post-Wed Remove Railing	\$16/H-1.5H Min	\$16/H-1.5H Min		\$ 24.00
Custodial Extra Hours	\$16 per hour	(1 hr minimum)		\$ -
Total Optional Fees:				\$
Account: 100-1028			Estimated Fee Total:	\$
			Deposit REQ: ____/____/____	\$
Wedding must be paid IN FULL prior to the wedding.			Total Due:	\$

NOTES:

- 1. Open Magnolia Gate for Rehearsal & Wedding.**